

PTO Prep Meeting - Sunday, August 4, 2019

Panera Bread The District Green Valley 2:11pm meeting started; 3:50pm meeting adjourned

Attendance: Alisa Low, Greg Darrough, Lorena Roth, Brittany Farrow, Jennifer Andreevski, Donna Stanek

Agenda:

Treasurer's Report

Checking: \$1,728. Savings: \$3,618

Greg will be submitted taxes 8/5/19

Voted Yes on Donna Stanek becoming the VP Parent Staff Relations & Fundraising at Sandy Ridge.
Secretary & VP position open; recruit Co-VP's at Orientation

Orientation Prep - Items Distribute

Signage: 2 Retractable Banners; 2 Achievement Posters; CASLV PTO tablecloths;

- Please also post flyer/posters for In-N-Out Burger and Uptown Jungle Welcome Back to School/1st PTO Meeting; PTO Membership Levels flyer

PTO Welcome Packet for Members

Gifts:

Chrome License Plate Frames – Navy Membership

Pens (black with rose gold accents) – Maroon Membership (display stand)

T-shirts (no Smalls left in Turquoise v-neck)

Cinch Bags (1 each campus)

Backpacks with Iron On Label for Child's Name – Tamarus & Windmill to receive 4 and SR 2

Magnets

Membership information: www.caslvppto.com/membership and then pay via Paypal

Membership Contest: Tamarus and Windmill will do a popsicle party for the class that has the highest # of PTO Memberships (1/grade level).

Sandy Ridge – need to discuss with Mr. Stevens which period and how many classes will get a pizza party
For those who have signed up prior to Orientation we will email them later to get their teacher's name;
Families with students at multiple campuses will get credit for all of their children**

Papers to have at Orientation: PTO Membership form; PTO Navy \$25 & Maroon breakdown \$20 (1);
Committee Signup Sheets; August PTO Newsletter; Welcome Packet

Additional Cost for Gifts after Membership Paid:

License Plate Frame \$15; Pen \$6; Backpacks \$15; Cinch Bags & T-Shirts \$10; Magnets \$5 CASH prices

Orientation Schedules and Coverage:

Sandy Ridge: Wed, 8/7 10am -12pm (Donna Stanek, Alisa Low & Donna Bilan)

Tamarus: Thurs 8/8/19 8am -11:30am; 1-3:15pm (Jennifer A., Brittany F., Alisa.)

Windmill: Thurs 8/8/19 9am – 12pm (Lorena R., Greg D., Charlene – help with coverage while Lorena is at 4th Gr orientation)

Alisa will post on Facebook a request for additional volunteers to help during Orientation.

Spirit Shirts pre-orders available 8/6/19

Sell during Orientations \$15 cash/check; Paypal includes \$1 processing fee

Display Sample CASLV Sweatshirts during Orientation and Back to School Nights - take orders early;
ordering will be done via online Google Forms and Paypal Invoices

We can sell some of our sample CASLV Sweatshirts (\$25 pullovers; \$30 Zip Ups Cash prices)

Paypal Swipers

Download latest Paypal Here App & Logons*

Apple iPhones require the lightning to mic adapter**

Paypal sales menu updated

Use Chrome books borrowed from campus, iPad or other tablet for people to enter membership information on the website – WiFi

Payments via Cash — please keep list & Check made payable to CASLV PTO

Paypal Here logons

WiFi access at each campus - #s given out

Paper Membership Signup – can use as backup – information MUST be entered after Orientation so that we can use people’s names to contact for volunteer opportunities and to allocate \$ correctly.

Communications on Instagram: Brittany offered to help with posting communications on our Instagram account. Alisa will provide Brittany with logon information.

Web Site updates for current year: PTO Board Members, etc. Alisa will request Stacey to update when she gets back

Welcome Back to School/1st PTO Meeting at Uptown Jungle - August 26th

Setup 3:15pm - need help setup PTO table etc.

Meeting: 6-7pm ish

Take PTO Memberships

Committee Signup Sheets

3 Prizes Meeting Attendees eligible for free drawings – value up to \$250

Spin the Wheel for Coral kids – 1 spin/child

PTO Meeting Dates: for next few months – will discuss at next meeting

Calendar of Events

Used Uniform Sale & Exchange - Friday, August 3rd & Saturday, August 4th

Will do PTO Memberships at sale and display sweatshirts

Gross for both days \$5,060.33 (includes PTO Memberships, sweatshirts & spirit shirt sales)

Light Breakfast for Teachers as a Welcome Back to school

8/2 Tamarus – Brittany reported that the breakfast went well and was very much appreciated; \

8/7 Sandy Ridge 9am – Donna S., to assist with Alisa;

8/9 Windmill 8am – Lorena to take care of

Family Fun Nights & Family Dinners –

In N Out Burger on 8/21 - 2 locations;

Welcome back to school & 1st PTO Meeting at Uptown Jungle 8/26

Family Skate Party at Crystal Palace 9/20

Sandy Ridge Basketball Pledge Donation Drive - 8/9 prep meeting; 8/14 Teacher mtg; 9/4 Kickoff; 9/20 Game

Tamarus Fun Run Obstacle Course launch 8/21 Prep Meeting; 9/18 Teacher mtg; 9/23 Kickoff & event 10/4

Halloween/Around the World Festival 10/24/19? – Alisa to discuss with Principals and APs to determine each campus interest

4/18/19 Golf Tournament – Remove \$ of dinner? – Greg to determine if \$75/ticket will cover our costs

4/18/19 Gala (Sock Hop Theme)

Down payment made for ballroom

Revise the donation request letter and revisit sponsorships.