

~ REQUEST FOR PROPOSALS ~ CORAL ACADEMY OF SCIENCE LAS VEGAS PTO GRANTS PROGRAM

One of the ways our Parent Teacher Organization encourages and supports our CASLV school community is through fundraising events where net proceeds go directly back to our four campuses. We are inviting all teachers, parents, and staff to submit ideas for projects that could make a difference to our school community. Our Grants Program helps us all to identify and budget how we would like to disburse those funds. (Please note that any requests for reimbursements for past purchases must also be accompanied by the below form. We will try our best to give this first priority but is not guaranteed.) All grant requests need to be approved by either a Grants Committee or a two-thirds majority vote by the PTO Board if a Committee has not yet been formed. ***Decisions for the first round will be made by the first week of November with disbursements available thereafter.*** (Please indicate below if applying for future consideration. This will help us in our budget planning.) ***Decisions for the second round will be made by the first week of February with disbursements available thereafter.***

Grant requests should align with the CASLV PTO bylaws which include the following objectives. To encourage close and effective relationships among CASLV children, parents, schools, and the community.

- To develop united efforts among parents, teachers, administrators, children, and the general public to secure for every child the highest advantages in physical, academic and social education.
- To sponsor involvement in events and programs that encourage a sense of community within each campus, with the CASLV school community as a whole, and among their surrounding neighborhoods.
- To promote continuity between all of the CASLV school campuses.

PRIORITIES

All grant requests should be for programs, projects or materials that enhance CASLV campuses. Priority will be given to grant applications that:

- Have a clear purpose.
- Address a specific need of the CASLV community.
- Benefit a large number of CASLV students.
- Benefit a particular subgroup or program - examples: classroom field trips, arts programs, sports, clubs, academic enrichment programs.
- Have letters of support for the project.

Please email all requests to coralacademypto@gmail.com. We will make public all requests and approvals.

Thank you for your continued support! ~ The PTO

**CORAL ACADEMY OF SCIENCE LAS VEGAS PTO
Grant Application**

Applicant: _____

Campus/Grade Level/Dept: _____

How many students will benefit from this grant? _____

How will this project/materials benefit your curriculum/department? _____

Briefly describe your project/program, and what sources you plan to use. _____

Describe any fundraising and the amount raised: _____

Please itemize costs (include separate sheet, if necessary): _____

Total: \$ _____

Checks to be made payable to: (Please attach receipts if applicable.)

(Please remember to turn in all receipts, even if the check is made payable to you.)

PTO must have receipts for what you purchased.)

PLEASE INDICATE IF YOU ARE REQUESTING FUNDS FOR:

Specific Event/Date: _____ **2018-2019 School Year** _____

Campus Principal Review: _____ **Date:** _____

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For Committee Use Only

Date Received: _____ **Date Reviewed:** _____ **Amount Approved:** _____ **Sched. Payment** _____

Committee Response: _____