

CASLV PTO BOARD MEETING MINUTES
PTO Meeting
July 26, 2017
6:00 pm @ Batton Residence, Henderson, NV

1. Meeting was Called to order at 6:21pm by Shelly Batton and seconded by Kim Carson. Members present were: Lorena Roth, Greg Darrough, Alisa Low, Amy Aguilar, Kerri Mathis, and Stacey Fuqua. Samira English arrived later in the evening.

2. Treasurer's Report:

- Greg provided profit and loss detail and categorized previous year, making it easier to note how much each event profited. Greg's hard work is noted and appreciated.
- \$1,188.29 Checking, \$2910.40 Savings

3. Miscellaneous Financial:

- Greg has communicated with the PTO hired Accountant & they are ready to start taxes for the organization. Taxes are due September 9, 2017.
- Discussed using a wireless card read (the triangle). Shelly & Greg will get info from Wells Fargo

4. Fundraisers & Events:

- Discussed new options for fundraisers, noting: Holiday Bazaar for next year.
- Orientation:
 - Tamarus: 8/4/2017
 - Kindergarten - Last Names A-L - 8:00 - 9:15 am
 - Kindergarten - Last Names M-Z - 9:45 - 11:00 am
 - Tamarus: 8/8/2017
 - 1st grade - 8:00 - 9:00 am
 - 2nd grade - 9:30 - 10:30 am
 - Windmill: 8/2/2017
 - 3rd grade - 5:30 - 6:15pm
 - 4th grade - 4:30 - 5:15 pm
 - 5th grade - 3:30 - 4:15pm
 - Windmill: 8/4/2017
 - 6th grade - 9:00 - 10:00am
 - 7th & 8th grade - 10:00 - 11:00am

- Need to create flyers for the first PTO meeting w/ event information & 7-11 slushy coupon offers.
 - Hand out Golf Tournament packet or flyer.
- Used Uniform Sale: 8/5/2017 & 8/7/2017
- School Skate Parties: 8/25/2017, 10/6/2017, 12/15/2017
- King Putt Mini-Golf: 9/14/2017
- Halloween Festival: 10/26/2017
 - Need to ask parents for candy donations
- Popcorn: sell 11/16/2017 – 11/28/2017, delivered 12/5/2017
 - PTO will help with incentives
 - Need to discuss undelivered incentives with school administration prior to moving forward. Most notable: caricatures from last year
- Bundt Cakes: sell 1/16/2018 – 1/26/2018, delivered 2/12/2018
- Pie Day Pie Sales: 3/14/2018
 - Discussed combining pie sales with a family dinner night at Marie Calendars
 - Ask Math Club to get involved. Greg will discuss with Mr. Hikmet.
 - Amy is waiting to hear back from Marie Calendar on details for the pie fundraiser
- John's Incredible Pizza: 3/18/2018
- Golf Tournament: 4/21/2018
 - Chair Greg Darrough, Co-Chair: Kim Carson's husband Chad Carson, Hole Sponsorship/ Fundraising: Shelly Batton & Samira English
 - 4/21/2018 Tournament starting at 1:00pm, dinner starting at 5:00pm
 - Will charge \$100/individual, \$350/foursome. Cost includes Golf Cart. Cost for PTO: \$35/person
 - Banquet room holds 200 people. Cash bar. PTO Cost \$575.
 - Greg will be finalizing contracts this week.
 - Will sell dinners in advance.

- Deposit of ½ of price up front. No refunds, additional charges for extra time - \$100/ hour.
- Shelly will send out Sponsorship info to PTO email list for review ASAP.
- Prep Golf Tourney info packets or flyer for orientation.
- Silent Auction ideas: First is carline, front row at events, trip/ time with teachers.
- Need to rally parents for donations.
 - Shelly noted that we need to set up a Google doc to log donations offered & donations received.
- Need to brainstorm a theme.
- Tentative fundraisers & events:
 - Blaze Pizza, 20% off Family Dinner Night: 8/17/2017
 - John's Incredible Pizza: 11/2017
 - Glittering Lights at Las Vegas Motor Speedway: 12/2017
 - Alisa looking into details

5. Sweatshirts:

- Using paper forms. Alisa will get order forms & brochure(s) ready.
- Will sell at used uniform sale.

6. End of meeting:

- 8:21pm